



Ref. no.- MAHAPREIT/ADMIN/IT/AMC/2026

Dated: 28/07/2026

QUOTATION NOTICE

Subject: Annual Maintenance Contract of MAHAPREIT Website (<https://mahapreit.in>) for 2 year.

1. Introduction

Background: Mahatma Phule Renewable Energy and Infrastructure Technology Limited (MAHAPREIT) is a Government of Maharashtra Public Sector Undertaking (PSU) and a wholly owned subsidiary of the Mahatma Phule Backward Class Development Corporation (MPBCDC), functioning under the Department of Social Justice and Special Assistance, Government of Maharashtra.

MAHAPREIT was established with the objective of promoting sustainable infrastructure development, renewable energy, and emerging technology solutions across the State. The organization undertakes projects through Government-to-Government (G2G), Public-Private Partnership (PPP), and other collaborative models to support the Government's vision of inclusive, technology-driven, and environmentally sustainable development.

The company collaborates with Government departments, public sector undertakings, urban local bodies, educational institutions, and private organizations to deliver cost-effective, reliable, and sustainable solutions. Through strategic partnerships and empanelment of specialized agencies, MAHAPREIT aims to provide end-to-end project implementation, consultancy, system integration, and managed services while ensuring transparency, quality, and compliance with applicable Government policies and standards.

MAHAPREIT is committed to supporting the State of Maharashtra in achieving its renewable energy, Infrastructure, digital governance, climate resilience, and infrastructure development goals by leveraging innovation, advanced technologies, and efficient project execution.

2. Scope of Work of Website Maintenance

The official website of MAHAPREIT (<https://mahapreit.in>) was developed in 2021 using the PHP development platform with MySQL as the backend database. The website is a Content Management System (CMS)-based static website, enabling the MAHAPREIT team to independently manage and update all website content without requiring support from the development agency. The responsibility for content creation, modification, and regular updates is handled entirely by the concerned department.

A. Following is our scope of work for MAHAPREIT website maintenance

- Routine preventive and corrective maintenance of the website.
- Monitoring website functionality and resolving technical issues.
- Fixing bugs, errors, and broken functionalities.
- Troubleshooting PHP, HTML, CSS, JavaScript, and CMS-related issues.
- Database maintenance, optimization, and health checks.
- Regular log monitoring and error resolution.

B. Security Maintenance

- Security patch updates for PHP, CMS, and third-party libraries.
- Removal of malware (if any).

- Protection against common web vulnerabilities (OWASP Top 10).
- SSL certificate configuration support (certificate procurement excluded).
- Periodic security audits and vulnerability assessment.
- Fixing identified security vulnerabilities.

C. Performance Optimization

- Website performance tuning.
- Database optimization.
- Image optimization (existing images).
- Cache configuration.
- Website speed optimization.

D. Backup & Recovery Support

- Configuration and monitoring of scheduled backups.
- Restoration support from available backups in case of website failure.
- Backup verification.

E. CMS Maintenance

- CMS version upgrades (where technically feasible).
- Plugin/module updates.
- Theme compatibility checks.
- User role and permission management.
- Fixing CMS-related issues.

F. Content Management Support

- Technical assistance for uploading content provided by MAHAPREIT.
- Resolving formatting issues.
- Fixing broken hyperlinks.
- Updating downloadable documents (PDFs, notices, circulars, tenders, etc.).
- Banner replacement.
- Gallery updates.
- Menu modifications.
- Creation of new pages using existing templates.

Note: Content creation shall remain the responsibility of MAHAPREIT.

G. Browser & Device Compatibility

- Ensuring compatibility with latest versions of Chrome, Edge, Firefox, Safari.
- Mobile and tablet responsiveness.
- Minor UI corrections.

H. SEO & Accessibility (Basic)

- Fixing metadata issues.
- XML sitemap updates.
- robots.txt maintenance.
- Broken link monitoring.
- Basic accessibility compliance improvements (WCAG).

Out of Scope: - Any task beyond the below mention will be consider as change request.

The following scope will be considered as out of scope or Change request and will be paid separately.

- Major design changes.
- Any developmental changes on the website.
- Any addition of application to the website.

Note:- Any enhancement, modification, feature addition, design change, workflow automation, integration with external applications, or development of new modules beyond the scope defined under this contract shall be treated as a **Change Request (CR)**. Such requests shall be executed only after written approval from MAHAPREIT and shall be billed separately based on mutually agreed rates and timelines.

Technical Support Expected by Agency

- Helpdesk support during business hours.
- Incident response.
- Email and telephone support.
- Remote support.
- Defined SLA for issue resolution.

Documentation by Agency

- Monthly maintenance report.
- Security report.
- Backup report.
- Incident report.

All above mentioned reports should be submitted by the agency at regular intervals.

5. Timeline

The project timeline is two years from the date of issuance of work order and actual handover from existing agency of MAHAPREIT.

6. Payment Terms

- **Payment Methodology** – For the AMC of website Payment will be **half yearly basis** after submitting the reports and invoice.
- **Taxes** - Statutory Taxes shall be deducted at source, an exemption may be claimed after due submission of proof thereof to the accounts department. The company will endeavour to make payment of the same within 30 - 45 days. However, in case of delay, no interest claim will be entertained by the company.
- **Advance:** advance payment will not be given for whatever reason.
- **Cyber Security** – Vendor shall abide by the Cyber Security Act/Rules/Regulations
- **Confidentiality** - Under any circumstances, vendor shall not disclose any information, source codes, Passwords, etc. directly or indirectly to any Firm, Person, or Agency information without express permission from MAHAPREIT.

7. Evaluation Criteria

Vendor proposals will be evaluated based on:

- **Company Registration**-Applicant Organization must be a Limited/Private Limited Company with a valid GST Registration Number. (RoC and GST certificate should be attached)
- **Turnover**- At least an average upto 20 Lakhs or more turnover should be in FY 2022-23, 23-24, 24-25.
- **Relevant Experience**: Agency should have been established for the last 10 years and working with Government/Private Organizations. (Relevant work order / Purchase order attached)
- **Past Projects**: Applicant Organization must have experience of a minimum of 10 successful projects (Website/ Application development/ maintenance etc.) from Private/Government organizations.
- The agency should not be declared ineligible/blacklisted/banned/debarred by the Procuring Organisation or its Ministry/Department from participation in its Tender Process.
- **Technical Expertise**: The key resource person of the agency should have experience upto 10 years.
- **Staff** – Minimum upto 8-10 developer, tester, designer etc. should be there (Submit staff list)
- **Cost-effectiveness**: Cost-effectiveness will also be major selection criteria.

8. Terms & Conditions

- Quotation language should be in English or Marathi only.
- Applicant Organization must submit the Quotation for the above before **4th August 2026 by 3.00 PM** by Post or Courier or by hand in two envelop system (Separate Technical and Financial Envelop).
- Quotation address to **Managing Director, MAHAPREIT Ltd, B-501 Pinnacle Corporate Park, Next to Trade Center, BKC Bandra (East), Mumbai - 400051**
- The rate should be quoted including all costs. No other extra charges will be entertained under any circumstances over and above the total cost quoted in the financial bid.
- Participating vendors can contact Mr. Sunil Mahajan, CGM IT at cgm.it@mahapreit.in 09594077550 if they have any technical doubts.
- **The Managing Director, Mahatma Phule Renewable Energy and Infrastructure Technology Ltd.**, has the power to reject any quotation or all quotations or extend the date of opening of the tender without citing any reasons. The decision of The Managing Director, MAHAPREIT Ltd. will be final and binding to all bidders.
- Arbitration of all disputes related to the procurement, delivery, and service of the goods would be done in the Mumbai jurisdiction, Maharashtra.

Sd/-
Executive Director (Admin)

Annexure-I-

Technical Envelope – On company Letterhead

“Annual Maintenance Contract of MAHAPREIT website <https://mahapreit.in> ”

THE FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM

- 1. Name of the Firm:**
- 2. Address of the Firm:**
- 3. Contact no:**
- 4. Email address:**
- 5. Registration details: (Attached photo copy)**
- 6. Permanent Account Number: (Attached photo copy)**
- 7. GST details: (Attached photo copy)**
- 8. Bank Account details:**
- 9. Application development experience:**
- 10. Working Experience with Government/ Private Organizations: (Attached photo copy)**
- 11. Number of projects completed as per mentioned application specification:**
- 12. Turnover of agency for the last Financial Years ie. 2022-23, 23-24, 24-25. (Attached photo copy)**
- 13. Self-declaration on the agency should not be declared ineligible/ blacklisted/ banned/ debarred by Ministry/ Department from participation in its Tender Process.**
- 14. Staff List (Attached copy)**
- 15. Details of the key resource person about the experience. (Attached copy)**

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the quotation notice and I/We undertake myself/ourselves to abide by them.

I/We further declare that all the information given above is true.

Name:

Designation:

Signature:

[Official Seal]

Place:

Date:

Note:- Kindly attached the relevant documents mentioned above for scrutiny of technical bids.

ANNEXURE II - FINANCIAL BID

Financial Envelope

THE FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM

Note: The price quoted in column [C] should have validity for 2 year Including taxes.

To,

Managing Director,

Mahatma Phule Renewable Energy and Infrastructure Technology Ltd.

BKC, Bandra (East)

Subject:- Financial quotation for Annual Maintenance Contract of MAHAPREIT website.

Sr. No.	Item	The rate for service (without taxes is Rs.) [A]	Applicable taxes (Type of taxes, rate of taxes, and total tax amount in Rs.) [B]	Total Amount (With Taxes) (in Rs.) C=[A]+[B]
1.	Annual Maintenance Contract for https://mahapreit.in website for two years.			

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Quotation Notice and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true.

Name:

Designation:

Signature:

[Official Seal]

Place:

Date: