महाप्रित कंपनीकडे विविध पदांकरीता करारतत्वावर नियुक्तीसाठी सूचना

महाप्रित कंपनीमध्ये खालील पदांवर १ वर्षाच्या कालावधीकरिता नियुक्ती करण्यासाठी जाहिरात प्रसिध्द करण्यात येत आहे :

अ.क्र.	पदनाम	पदसंख्या
१	मुख्य विधी सल्लागार	०१
२	सहाय्यक कंपनी सचिव	०१

वरील पदांसाठी इच्छुक उमेदवारांनी https://forms.gle/gDpaDNCadLdbXvoU9 या लिंकवर ऑनलाईन अर्ज सादर करावेत. अर्ज करण्याची शेवटची मुदत दि. १३/११/२०२६ संध्याकाळी ५.३० वाजेपर्यंत राहील. ऑनलाईन अर्ज सादर करण्यास तांत्रिक अडचण असल्यास dgm.admin@mahapreit.in या ई-मेलवर अर्ज सादर करावेत. अथवा कंपनीच्या पत्त्यावर विहित मुदतीपूर्वी पोहचतील या बेताने पाठवावेत. अधिक माहितीकरिता कृपया https://mahapreit.in या संकेतस्थळावर भेट द्यावी.

कार्यकारी संचालक (प्रशासन)
महाप्रित

MAHATMA PHULE RENEWABLE ENERGY AND INFRASTRUCTURE TECHNOLOGY LTD.

(Subsidiary of MPBCDC, a Government of Maharashtra undertaking)

Tel. No.: 022-69214400 B- 501, 502, Pinnacle Corporate Park, Next to Trade Centre, Bandra-Kurla Complex, Bandra (East), Mumbai-400051.

Dated: 02/11/2026

Advertisement No. 11/2026

CIRCULAR

ENGAGEMENT OF VARIOUS POSTS ON CONTRACT BASIS.

The Mahatma Phule Renewable Energy and Infrastructure Technology Ltd. Mumbai (MAHAPREIT), invites Applications from willing and eligible individuals for engagement for the following posts on full-time contract basis initially for a period of one year.

Sr. No.	Name of the post	Required Number
1	Chief Legal Advisor	01
2	Assistant Company Secretary	01
Total		**2**

2. No other compensation apart from consolidated fee / remuneration will be admissible, even if a person attends the office on holidays and works beyond normal office hours.
3. The details including eligibility criteria, terms of reference etc. are enclosed. MAHAPREIT reserves the right to accept or reject in part or in full or all responses without assigning any reasons whatsoever. Terms and Conditions of engagement are mentioned in **Annexure-I.**
4. The last date for receipt of applications, in the prescribed format, is 13 Nov, 2026 up to 5.30 pm. Applications received after due date/time will not be considered.
5. Candidates should submit their applications online at https://forms.gle/gDpaDNCadLdbXvoU9 this link. If there is any technical difficulty to submitting the online application, the application should be sent by E-Mail to dgm.admin@mahapreit.in or send it to the company's address so as to reach before the prescribed deadline.
   Company Address: - Mahatma Phule Renewable Energy and Infrastructure Technology Ltd. (MAHAPREIT), B- 501, 502, Pinnacle Corporate Park, Next to Trade Centre, Bandra-Kurla Complex, Bandra (East), Mumbai-400051.

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ANNEXURE-I

MAHATMA PHULE RENEWABLE ENERGY AND INFRASTRUCTURE TECHNOLOGY LTD.

(Subsidiary of MPBCDC, a Government of Maharashtra undertaking)

1. Eligibility:

Sr. no.	Name of the post	No. of Post	Qualification	Age Limit (In years)	Experience
1	Chief Legal Advisor	01	LL.B. (LL.M. preferred); enrolled Advocate.	62 (Maximum)	1) Minimum 10 years of experience in litigation, contracts and legal advisory work. 2) Should have held the rank of Law Officer / Legal Head in a PSU or Government Department, or be a retired Judicial Officer. 3) Knowledge of infrastructure, land, energy and corporate law.
2	Assistant Company Secretary	01	Graduate in Commerce / Law and passed the ICSI Final Examination.	35 (Maximum)	1) Minimum 1–2 years of experience as a Semi-Qualified Company Secretary, or 1 year of qualified Company Secretary experience, as applicable. 2) Experience in Corporate Law, Corporate Affairs, AIF and related matters. 3) Adequate knowledge of Marathi, Hindi and English is required. Knowledge of MCA filings, Board Meetings and AGM processes.

2. Remuneration:

Sr. No.	Name of the post	Monthly Remuneration + Traveling Allowance	Total Monthly Remuneration
1	Chief Legal Advisor	75,000 + 30,000	1,05,000
2	Assistant Company Secretary	50,000+25,000	75,000

2.1. Selected Candidates shall not be entitled to any allowance such as DA, transport residential accommodation, medical reimbursement, telephone etc.

2.2. Travelling allowance on tour outside the MMR region, if any, shall be as per the actual expenses approved by the concern authority.

3. Engagement:

3.1. The engagement of a Selected Candidates (full-time) will be purely on contract basis and will not confer any right for regular appointment in MAHAPREIT or in its associated organizations.

3.2. The contract would initially be for a maximum period of one year and may be further extended on year-to-year basis, subject to functional requirements, appraisal of performance and medical fitness of the individual. But the Selected Candidate required to submit the **Service Bond** regarding the Contractual Appointment as per companies Prevailing Policy.

4. Working Hours:

4.1. The Selected Candidates (full-time) shall be required to observe the normal office timings and may also be called upon to attend office beyond office hours including on Saturday, Sunday or any holiday in case of requirement.

4.2. The Selected Candidates will mark his attendance in Biometric/Attendance Register mandatorily failing which may result in deduction of remuneration.

4.3. The Candidates will have to attend their duty in the office of MAHAPREIT BKC, Mumbai, MAHAPREIT Pune Office, Project Sites as per requirement.

Leave:

4.4. The full- time Selected Candidates shall be entities to avail EIGHT days of Leave in a calendar year. He/ she shall not draw any remuneration in case of his absence beyond EIGHT days in a year.

4.5. The un-availed leave in a calendar year can neither be carried forward to next calendar year nor be entitled for leave encashment.

5. Deduction of Tax at Source:

Income Tax or any other tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued to the Selected Candidates.

6. Confidentiality of data and documents:

6.1. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for MAHAPREIT shall remain with MAHAPREIT.

6.2. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for MAHAPREIT, without the express written consent of MAHAPREIT.

6.3. The Selected Candidates shall be bound to hand-over the entire set of records of assignment to MAHAPREIT before the expiry of the contract, and before the final payment isreleased by MAHAPREIT.

6.4. The Selected Candidates would be required to sign a non-disclosure undertaking as per **Annexure-III.**

7. Conflict of interest:

7.1. The Selected Candidates appointed by MAHAPREIT, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of MAHAPREIT, norwill he indulge in any activity outside the terms of employment / contractual assignment.

7.2. The Selected Candidates shall not claim any benefit/compensation/absorption/ regularization of service with this Company/Corporation under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act. 1970.

7.3. MAHAPREIT considers relaxation in Age, Educational Qualification and Experience in case of the deserving candidates.

8. Termination of Agreement terminate the contract to which these terms apply if-

8.1. The Selected Candidates is unable to address the assigned work.

8.2. Quality of the assigned work is not to the satisfaction of the Officer/Division of MAHAPREIT,

8.3. The Selected Candidates is found lacking in honesty and integrity.

8.4. MAHAPREIT may terminate the contract at any time without giving any notice and also without assigning any reason.

8.5. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after issue of the appointment letter, the MAHAPREIT reserve the right to modify, withdraw or cancel any communication made to the application.

8.6. MAHAPREIT reserves the right to postpone or cancel the entire recruitment process without giving any notice or reason at any time.

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ANNEXURE-II

Format of Application on Contract Basis in MAHAPREIT.

Name of the Applicant	
Mother's/Father's /Husband's Name	
Date of birth	
Age (in years)	
Address for Correspondence	
Permanent Address	
Contact Number	
Email ID	
Aadhar Number	
PAN Number	
Post Applied for.	
Educational / Technical Qualification	Graduate: - Post Graduate: - Any other Degree: -
Details of experience to be attached inproforma appended as APPENDIX	
Name of the office where the applicant waslast working.	
Details of Departmental Enquiry, Disciplinary Action, Proceedings, Court Case Pending against the applicant, if any.	
Any other relevant information (use aseparate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure- I. and they are acceptable to me.

Name and Signature of the Applicant

APPENDIX

Sr. No.	Name of the organization	Post held &. Nature of Work	Experience Period		
			From	To	Total

(Name and Signature of the candidate)

ANNEXURE-III

NON-DISCLOSURE UNDERTAKING

The Managing Director,
Mahatma Phule Renewable Energy and Infrastructure Technology Ltd.
B-501, 502, Pinnacle Corporate Park,
Next to Trade Centre, Bandra-Kurla Complex,
Bandra (East), Mumbai-400051.

Hon'ble Sir,

I hereby undertake,

1. To treat all the information that comes to my knowledge as part of my duties in this office as confidential information and keep it strictly confidential.
2. not to sell, trade, publish or otherwise disclose to anyone in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.
3. to hold such confidential information in trust and confidence both during and after the terms of my engagement.
4. not to engage in any other employment/occupation/consultancy activity during my engagement with MAHAPREIT which would otherwise conflict with my obligations towards MAHAPREIT.
5. to abide by data security policy and related guidelines issued by MAHAPREIT.
6. shall not resort to any corrupt practices in any aspect and at any stage during the tenure of engagement.
7. I, am ready to undertake security bond as per company policies.
8. in the event of my termination or employment for any reason whatsoever, I shall promptly surrender and deliver to the MAHAPREIT any records/material, equipment, documents or data which is of confidential nature.
9. I shall keep MAHAPREIT informed of any change in my address or contact details during the period of my engagement
10. I understand that I can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for the time being in force.
11. For the purpose of this undertaking, Confidential Information means any information received from any source, whether in physical, electronic or in digital format.

Yours faithfully,
Signature:
Name:
Address:
Dated:
Personal Contact No.