# महाप्रित कंपनीकडे इंटर्नशिपकरिता सूचना

महाप्रित कंपनीमध्ये Interns cum trainee (Finance) (२ पदे), Interns cum trainee (Engineering) (Civil — Town Planning, Architecture) (२ पदे), Interns cum trainee Mechanical / Electrical) (४ पदे), Interns cum trainee (Legal) (१ पद), व Interns cum trainee (Secretarial Practice & Company Law) (२ पदे) या पदांसाठी जाहिरात प्रसिध्द करण्यात येत आहे.

तरी इच्छुक उमेदवारांनी दि. ०६/०६/२०२५ संध्याकाळी ५.३० वाजेपर्यंत अर्ज करावेत. अधिक माहितीकरिता कृपया <u>https://mahapreit.in</u> या संकेतस्थळावर भेट द्यावी.

> कार्यकारी संचालक (प्रशासन) महाप्रित

### MAHATMA PHULE RENEWABLE ENERGY AND INFRASTRUCTURE <u>TECHNOLOGY LTD.</u> (Subsidiary of MPBCDC, a Government of Maharashtra undertaking)

Tel.No.: 022-69214400

B- 501, 502, Pinnacle Corporate Park, Next to Trade Centre, Bandra-Kurla Complex, Bandra (East), Mumbai-400051. Dated:22/05/2025

### **CIRCULAR**

#### ENGAGEMENT FOR INTERNS CUM TRAINEE IN MAHAPREIT.

The Mahatma Phule Renewable Energy and Infrastructure Technology Ltd. Mumbai (MAHAPREIT), invites Applications from willing and eligible individuals for engagement for the following posts on full-time contract basis for interns cum trainee in MAHAPREIT for a period of three years and is subject to review of performance on year to year basis.

Sr. No.	Name of the post	Required Number		
1	Interns cum trainee (Finance)	02		
2	Interns cum trainee Engineering (Civil-Town Planning / Architecture)	02		
3	Interns cum trainee Engineering (Mechanical / Electrical)	04		
4	Interns cum trainee (Legal)	01		
5	Interns cum trainee (Secretarial Practice & Company Law)	02		
	Total			

2. No other compensation apart from monthly stipend will be admissible, even if a person attends the office on holidays and works beyond normal office hours.

3. The details including eligibility criteria, terms of reference etc. are enclosed. MAHAPREIT reserves the right to accept or reject in part or in full or all responses without assigning any reasons whatsoever. Terms and Conditions of engagement are mentioned in **Annexure-I.** 

4. The last date for receipt of applications, in the prescribed format, is 06<sup>th</sup> June 2025 up to 5.30 pm. Applications received after due date/time will not be considered.

5. Applications, as per **Annexure-II** may be sent by hand delivery or by post / courier or E-mail to the Director (Operations), Mahatma Phule Renewable Energy and Infrastructure Technology Ltd. (MAHAPREIT), B- 501, 502, Pinnacle Corporate Park, Next to Trade Centre, Bandra-Kurla Complex, Bandra (East), Mumbai-400051.

(E-Mail ID- <u>dgm.admin@mahapreit.in</u>)

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#### <u>MAHATMA PHULE RENEWABLE ENERGY AND</u> <u>INFRASTRUCTURE TECHNOLOGY LTD.</u> (Subsidiary of MPBCDC, a Government of Maharashtra undertaking)

# 1. <u>Eligibility:</u>

Sr.	Name of the	No.	Qualification	Age	Experience
no.	post	of		Limit	
		Post		(In years)	
1	Interns cum	02	B. Com / BBA /	25	Fresh Graduate / Post Graduate
	trainee (Finance)		BMS / BBF / BMS	(Maximum)	Applicant with 1 year experience will be
			/ BBI / PG / MBA/		given preference.
			M.COM.		
2	Interns cum	02	B.E./ B.Tech /	25	Fresh Graduate / Post Graduate
	trainee		M.E/M.Tech in	(Maximum)	Applicant with 1 year experience will be
	(Engineering)		Civil Engineering		given preference.
			(Town Planning /		
			Architecture)		
3	Interns cum	04	B.E./ B.Tech /	25	Fresh Graduate / Post Graduate
	trainee		M.E in Mechanical	(Maximum)	Applicant with 1 year experience will be
	(Engineering)		/ Electrical		given preference.
			Engineering		
4	Interns cum	01	LLB / LLM	25	Fresh Graduate / Post Graduate
	trainee (Legal)			(Maximum)	Applicant with 1 year experience in
					legal matter will begiven preference.
5	Interns cum trainee	02	B. Com /	30	Fresh Graduate / Post Graduate
	(Secretarial		M. Com / LLB	(Maximum)	Applicant with 1 year experience in
	Practice &				Secretarial Practice / Company Law will
	Company Law)				be given preference.

# 2. <u>Stipend:</u>

Sr. No.	Name of the post	Monthly Stipend (Rs.)
1	Interns cum trainee (Finance)	$1^{st}$ Year = 15000 $2^{nd}$ Year = 20000 $3^{rd}$ Year = 25000
2	Interns cum trainee (Engineering) (Civil-Town Planning / Architecture and Electrical, Mechanical)	$1^{st}$ Year = 15000 $2^{nd}$ Year = 20000 $3^{rd}$ Year = 25000
3	Interns cum trainee (Legal)	$1^{st} Year = 15000$ $2^{nd} Year = 20000$ $3^{rd} Year = 25000$
4	Interns cum trainee (Secretarial Practice & Company Law)	$1^{st} Year = 15000$ $2^{nd} Year = 20000$ $3^{rd} Year = 25000$

#### **3.** Condition of internship:

- **3.1.** The internship does not promise or guaranty for permanent employment with the company.
- **3.2**. The internship does not replace or displace any employee of the company.
- 3.3. The Interns will be supervised and guided by the MAHAPREIT officers.
- **3.4.** MAHAPREIT does not stand liable for injury or health condition that may arise during the course of internship.
- 3.5. The interns will have to arrange to travelling to and from place of work at his own cost.
- **3.6.** The interns shall follow all the rules or regulation, directive and procedure of the company.
- 3.7. The interns shall maintain confidentiality of all unpublished information may known to him/her by MAHAPREIT office during his internship. He/she shall not publish any reports or papers using the information that was obtained during this period both during the internship and also after completing it.
- **3.8.** The interns shall not engage in any activity that would adversely affect the company or the receiving department and not to reframe from any activity that is not in accordance with the objective of the company.
- **3.9.** The interns shall submit the written application in case of illness or any other kind of emergency during the internship period. He shall submit the evaluation report for his performance to the officers who has been mentoring the interns.
- **3.10.** The internship period would be for a maximum period of three years and is subject to review of performance on year-to-year basis.
- **3.11.** The Selected Candidates (full-time) shall be required to observe the normal office timings and may also be called upon to attend office beyond office hours including on Saturday, Sunday or any holiday in case of requirement.
- **3.12.** The Selected Candidates will mark his attendance in Biometric/Attendance Register mandatorily failing which may result in deduction of remuneration.
- **3.13.** The Candidates will have to attend their duty in the office of MAHAPREIT BKC, Bandra.
- **3.14.** The full- time Selected Candidates shall be entities to avail EIGHT days of Leave in a calendar year. He/ she shall not draw any remuneration in case of his absence beyond EIGHTdays in a year.
- **3.15**. The un-availed leave in a calendar year can neither be carried forward to next calendar year nor be entitled for leave encashment.
- **3.16.** <u>**Deduction of Tax at Source:**</u> Income Tax or any other tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued to the Selected Candidates.
- **3.17.** The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for MAHAPREIT shall remain with MAHAPREIT.
- **3.18.** The Selected Candidates shall be bound to hand-over the entire set of records of assignment to MAHAPREIT before the expiry of the internship period, and before the final payment isreleased by MAHAPREIT.
- **3.19.** The Selected Candidates would be required to sign a internship agreement along with 3 years Bond.
- **3.20.** <u>**Conflict of interest:**</u> The Selected Candidates appointed by MAHAPREIT, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of MAHAPREIT, norwill he indulge in any activity outside the terms of employment / contractual assignment.
- **3.21.** The Selected Candidates shall not claim any benefit / compensation / absorption / regularization of service with this Company/Corporation under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act. 1970.

#### 4. <u>Termination of internship Agreement</u>

- 4.1. The internship may be terminated by MAHAPREIT or the applicant at any time.
- 4.2. The Selected Candidates is unable to address the assigned work.
- **4.3.** Quality of the assigned work is not to the satisfaction of the Officer/Division of MAHAPREIT.
- 4.4. The Selected Candidates is found lacking in honesty and integrity.
- 4.5. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after issue of the appointment letter, the MAHAPREIT reserve the right to modify, withdraw or cancel any communication made to the application.

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# Format of Application of Interns cum Trainee in MAHAPREIT.

Name of the Applicant	
Mother's/Father's /Husband's Name	
Date of birth	
Age (in years)	
Address for Correspondence	
Permanent Address	
Contact Number	
Email ID	
Aadhar Number	
PAN Number	
Post Applied for.	
Educational / Technical Qualification	Graduate:- Post Graduate:- Any other Degree:-
Details of experience to be attached in-proforma appended as APPENDIX	
Name of the office where the applicant waslast working.	
Details of Departmental Enquiry, Disciplinary Action, Proceedings, Court Case Pending against the applicant, if any.	
Any other relevant information (use aseparate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in <u>Annexure- I.</u> and they are acceptable to me.

### **APPENDIX**

Sr. No.	Name of the organization	Post held & Nature of Work	Experience Period		
			From	То	Total

(Name and Signature of the applicant)